

Measham Medical Unit (MMU) Patient Participation Group (PPG)

Minutes of meeting: 10 February 2020

Present: Philip King, Jan King, Meriel Caron, Barbara Milner, Liz Ford, Linda Plummer, June Watson, Norma Morris-Chapman, Nesta Rosser, David Cornforth, Crissie Wright.

Item 1. Welcome and Apologies

1.1 Philip welcomed everyone to the meeting and apologies, where received, were noted and recorded on the attendance sheet. He explained that in the absence of Jane (Secretary), he would take brief notes of this meeting. Crissie Wright represented Measham Parish Council in the absence of Colin.

Item 2. Discussion with Andy Hayes, Grants & Funding Officer, Leics C.C.

2.1 Andy shared with the meeting the various funding opportunities available through Leics C.C. for groups such as ours. He stressed that he and his colleague (Noel Singh) were always available to discuss ways of securing funding and that it was advisable to contact them at the outset before completing any application. He is also able to suggest other grant-making bodies including the Leics Community Foundation.

2.2 We explained how each of the PPG groups manages their own finances, but that they're under the umbrella of the PPG. Members spoke of the problems of securing funding year-on-year for certain groups and this was acknowledged by Andy. Meriel wondered whether it might be possible for the PPG to apply for one grant which could then be allocated to different groups throughout the year. This might be a possibility although there would still be a need to show the difference the money is making to whichever group it's allocated.

2.3 Andy suggested that Barbara produce the annual overall costs and income for each group, indicating where there is a shortfall (if any). This information can then be shared with Andy to ascertain how best we might proceed.

2.4 We raised with Andy the issue of increasing the number of volunteers for some of the groups. Also, the fact that for some groups (particularly the Gardening Group) we feel there should be some level of insurance for those taking part. Andy reminded us that it would be good practice to have Risk Assessments in place. He suggested we contact VAL Voluntary Sector Support Team – Paul Akroyd paul.a@valonline.org.uk <https://valonline.org.uk/contact/>

2.5 Andy was warmly thanked for his attendance at the meeting. The opportunity to discuss a range of issues relevant to group leaders was greatly valued.

ACTION: Finance information for each group to be prepared, indicating overall costs and income, together with any shortfall. Barbara

Contact VAL Voluntary Sector Support Team – Paul Akroyd paul.a@valonline.org.uk Philip

Item 3. Report from the Treasurer

3.1 Barbara provided the accounts for the PPG, indicating how much money was being held for each group. In her report she commented that although the various funds look healthy, there remains an ongoing need to seek additional funding.

Item 4. Updates from the Medical Unit (Meriel)

4.1 The new pharmacist (Anthony), who is working three days each week at MMU, is making a significant difference, particularly in taking on many of the appointments which would normally go to one of the doctors.

4.2 Meriel was able to clarify a query from Nesta that Extended Hours appointments could be made via the Reception.

4.3 The problems with excessive litter being left outside the building at night still remain. Crissie stressed that any anti-social behaviour needs to be reported to the police.

4.4 The Village Posters and publicity for February have been well-received.

Item 5. News from Groups

5.1 A Pushchair Walk now takes place on Wednesdays at 10-45am. It starts from Peggs Close car park and finishes at the Leisure Centre).

5.2 The Community Bus is already in use on the days when it would be required by those involved with the Long Walks. Members of this group are planning to use cars instead to take them to other locations.

5.3 Following some refurbishment at the Baptist Church, Jan reported that various social events are now being organised, including a monthly Sunday afternoon tea. It might be that a walk could be incorporated into the Sunday tea event in the summer.

Action: Jan to provide more details so that these can be incorporated into the SP booklet.

Item 6. The agreed revised Constitution can now be formally signed.

Action: Jane, Barbara & Philip

Date of next meeting: **Monday 9 March 2020 from 13.00 – 14.00.**